



Pratham Virtual Open School (PVOS)

Position: Project Manager

Location: Hyderabad, with frequent travel to project site

Pratham Virtual Open School (openschoolsonline.org) is a **non-profit initiative** implemented by Pratham (www.pratham.org) and supported by the Sustainable Development Solutions Network (www.unsdsn.org). PVOS is at the cusp of innovative pedagogy and leading technology. It brings together the depth of Pratham's extensive on ground experience and SDSN's global outreach.

PVOS aims to develop and demonstrate a replicable and scalable model to improve the academic, and soft-skills of in-school and out-of school students at the upper-primary/secondary school level.

PVOS has Virtual Learning Centers in **Medak District** in **Telangana** and in **Jaipur** and vicinity blocks in **Rajasthan**. In- and Out- of School children attend these centers on a daily basis, and have access to individual laptops with internet access to interact with the online learning platform, and to learn from remote teachers from across India.

Currently in a "start-up" phase, PVOS has a small dynamic team with ample opportunities for learning and growth. We are looking for team-members who are self-starters and willing to wear multiple hats.

Roles & Responsibilities of the Project Manager:

The Project Manager will be responsible for all management and operational activities of the project, ranging from:

- Working with the leadership team on the operational strategies and direction of the project
- Liaison with government agencies and departments
- Setting up Virtual Learning Centers as per the implementation plan – identifying schools, broadband vendors, installing laptops, hiring of Center facilitators, monitoring of Center activities
- Regular field visits to ensure proper execution
- Managing and mentoring field-staff to execute their day to day operations
- Working with peer managers on monitoring of program activities
- Working with the Content Manager to review and assess the content's usability, appropriateness, and efficacy
- Administrative duties related to accounting and reporting to donors

Required Skills, Experience & Qualifications:

- Telugu speaking preferable
- Minimum of 3 years of work experience managing projects (education sector background preferred)
- A Bachelor's Degree
- Experience and expertise with educational technology products will be a plus

Application process: Send a cover letter explaining why you think you are suitable for this position, along with your CV to info@openschoolsonline.org, with Subject: "Application for the Project Manager position"